

**Notice of Temporary Job Opportunity for Eligible U.S. Workers**

Name of Contactor: Guam Advance Enterprises, Inc.  
Send resumes to: 276 W. Harmon Industrial Park, Tamuning, Guam 96913  
Email: [hiring@guamadvance.com](mailto:hiring@guamadvance.com)  
Contact number: (671) 649-0001

Area of intended employment: Guam, USA  
Work schedule: Monday - Friday  
7:00 am to 4:00 pm (Evening hours as needed)  
Project start/end date: July 1, 2023 to June 30, 2024

**10 – BOOKKEEPER**

**Minimum requirements:**

**Experience: Two (2) Years Experience; Education: High School**

**Wage rate: \$14.49\* per hour; Overtime: \$21.74\* per hour**

**Duties:** Compute, classify, and record numerical data to keep financial records complete. Perform any combination of routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records. May also check the accuracy of figures, calculations, and postings pertaining to business transactions recorded by other workers.

**30 – CONSTRUCTION SUPERVISOR**

**Minimum requirements:**

**Experience: Two (2) Years Experience; Education: High School**

**Wage rate: \$23.89\* per hour; Overtime: \$35.84\* per hour**

**Duties:** Supervises, coordinates and schedules the activities of construction workers at project site. Reads and inspects specifications and blueprints to determine construction requirements to plan procedures. Oversees work progress, equipment or construction sites to verify or to ensure that specifications are met. Locates, measures, and marks site locations or placement of structures, fixtures, or equipment. Plan, direct, or coordinate, usually through supervisory personnel, activities concerned with the construction and maintenance of structures, facilities, and systems. Participates in the conceptual development of a construction project and oversees its organization, scheduling, budgeting, and implementation. Includes managers in specialized fields such as carpentry or plumbing.

**100 – ELECTRICIAN**

**Minimum requirements:**

**Experience: Two (2) Years Experience; Education: High School**

**Wage rate: \$18.41\* per hour; Overtime: \$27.62\* per hour**

**Duties:** Plans, layout, installs, maintains and repair electrical wiring, equipment, and fixtures. Plan new or modified installations to minimize waste of materials. Prepares sketches or follows blueprints to determine location of wiring to ensure conformance to building and safety codes. Measures, cuts, bends, threads, assembles, and installs electrical conduit and fitting/boxes. Installs lighting fixtures/devices and auxiliary system. Pulls wiring through conduit. Splices wires. Connects wires to circuit breakers, transformers, or other components. Studies specifications in blueprints, sketches or building plans to prepare project layout and determine dimensions and materials required. Uses a variety of tools or equipment such as power construction.

**5 – HEAVY EQUIPMENT MECHANIC**

**Minimum requirements:**

**Experience: Two (2) Years Experience; Education: High School**

**Wage rate: \$19.60\* per hour; Overtime: \$29.40\* per hour**

**Duties:** Diagnose, adjust, repairs, and overhauls mobile mechanical, electrical, construction, hydraulic and pneumatic equipment, such as bulldozers, graders, conveyors, dump trucks, backhoes, excavators, and other heavy equipment. Repairs and replaces damaged or worn parts. Dismantles and reassembles heavy equipment using hoists and hand tools. Operates and inspects machines or heavy equipment to diagnose defects. Tests mechanical and electrical products and equipment after repair or assembly to ensure proper

performance and compliance with specifications. Cleans, lubricates, and performs other routine maintenance work on equipment and vehicles.

#### **15 – HEAVY EQUIPMENT OPERATOR**

**Minimum requirements:**

**Experience: One (1) Year Experience; Education: High School**

**Wage rate: \$18.06\* per hour; Overtime: \$27.09\* per hour**

**Duties:** Operate multiple types of power construction equipment such as motor graders, bulldozers, scrapers, compressors, pumps, derricks, shovels, tractors, or front-end loaders to excavate, move, and grade earth, erect structures, or pour concrete or other hard surfaces pavement. May repair and maintain equipment making emergency adjustments or assisting with major repairs, as necessary.

#### **10 – OCCUPATIONAL HEALTH & SAFETY TECHNICIAN**

**Minimum requirements:**

**Experience: One (1) Year Experience; Education: High School**

**Wage rate: \$16.77\* per hour; Overtime: \$25.86\* per hour**

**Duties:** Collect data on work environments for analysis by occupational health and safety specialists. Implement and conduct evaluation of programs designed to limit chemical, physical, biological, and ergonomic risk to workers. (Completion of OSHA 30 hours upon hire)

#### **10 – PAINTER**

**Minimum requirements:**

**Experience: One (1) Year Experience; Education: High School**

**Wage rate: \$14.87\* per hour; Overtime: \$22.31\* per hour**

**Duties:** Paint walls, equipment, buildings, bridges, and other structural surfaces using brushes, rollers, and spray guns. May remove old paint to prepare surface prior to painting. May mix colors or oils to obtain desired color or consistency. Fills cracks, holes, or joints with caulk, putty, plaster, or other fillers using caulking guns or putty knives. Covers surfaces with drop cloths or masking tape and paper to protect surface during painting. Smooths surfaces using sandpaper, scrapers, brushes, steel wool, or sanding machines. Read work orders or receive instructions from supervisors or homeowners to determine work requirements. Apply primers or sealers to prepare new surfaces, such as bare wood or metal, for finish coats.

#### **30 – PIPEFITTER**

**Minimum requirements:**

**Experience: Two (2) Years Experience; Education: High School**

**Wage rate: \$17.05\* per hour; Overtime: \$25.58\* per hour**

**Duties:** Assemble, install, alter, and repair pipelines or pipe systems that carry water, steam, air, or other liquids or gasses. May install heating and cooling equipment and mechanical control systems. Cuts, threads, or hammers pipes to specifications, using tools such as saws, cutting torches, pipe threaders, or pipe benders. Lays out full scale drawings of pipe systems, supports, or related equipment, according to blueprints. Inspect, examine, or test installed systems or pipe lines, using pressure gauge, hydrostatic testing, observation or other methods. Plan pipe system layout, installation or repair according to specifications. Attach pipes to walls, structures or fixtures such as radiators or tanks, using brackets, clamps, tools, or welding equipment.

#### **20 – PLUMBER**

**Minimum requirements:**

**Experience: Two (2) Years Experience; Education: High School**

**Wage rate: \$17.05\* per hour; Overtime: \$25.58\* per hour**

**Duties:** Assemble, install, alter, and repair pipelines or pipe systems that carry water, steam, air, or other liquids or gasses. May install heating and colling equipment and mechanical control systems. Reads and studies blueprints and drawings to determine and plan layout and materials for plumbing, waste disposal, and water supply systems. Measures, cuts, assembles, and installs pipes and tubes using hand or power tools, or machines such as pipe cutters, pipe-threading machines, or pipe-bending machines, with attention

to existing infrastructure (e.g. electrical wiring). Installs and maintains water supply systems by replacing defective washers, mending broken pipes, or opening clogged drains.

## **20 – SHEET METAL WORKER**

### **Minimum requirements:**

**Experience: One (1) Year Experience; Education: High School**

**Wage rate: \$17.66\* per hour; Overtime: \$26.49\* per hour**

**Duties:** Fabricates, assembles, installs, and repairs sheet metal products and equipment such as ducts, control boxes, drainpipes, and casings. Set up and operates prefabricated sheet metal ducts used for heating, air conditioning, or other purposes. Determines project requirements including scope, assembly sequences, and required methods and materials according to blueprints, drawings, and written or verbal instructions.

## **50 – STRUCTURAL STEEL WORKER**

### **Minimum requirements:**

**Experience: One (1) Year Experience; Education: High School**

**Wage rate: \$15.63\* per hour; Overtime: \$23.45\* per hour**

**Duties:** Erect, place, and join steel girders, columns, and other pieces to form structural frameworks. May assemble precut metal buildings and the cranes and derricks that move materials and equipment around the construction site. Bolts aligned structural steel members in position for permanent riveting, bolting, or welding into place. Reads and follows blue prints. Signals crane operators who lift and position structural and reinforcing iron and steel. Erects metal and precast concrete components for structures such as buildings, bridges, towers, storage tanks, and fences. Uses shears, rod-bending machines, torches, hand tools and welding equipment to cut, bend and weld the structural reinforcing iron and steel.

## **50 – WELDER**

### **Minimum requirements:**

**Experience: Two (2) Years Experience; Education: High School**

**Wage rate: \$18.87\* per hour; Overtime: \$28.31\* per hour**

**Duties:** Uses hand-welding, flame-cutting, hand soldering, or brazing equipment to weld or join metal components or to fill holes, indentations or seams of fabricated metal products. Welds components in flat, vertical, or overhead positions. Operates safety equipment and uses safe work habits. Lays out, positions, aligns, and secures parts prior to assembly using straightedges, combinations squares, calipers, and rulers. Examines work pieces and defects, and measures work pieces with straightedges or templates to ensure conformance with specifications.

**\*Special wage rate:** *Work to be performed on projects where special rates are mandated (e.g. Davis-Bacon), will be paid no less than the indicated wage rate, but may be paid more where such special rates apply.*

**Benefits:** Roundtrip airfare for off-island hire; Food & Lodging @ \$80.00 per week; Local transportation from employer's designated lodging facility to/from jobsite; medical insurance provided.

Successful applicant must be able to obtain military base access. Off-island hires must complete a pre-arrival and post-arrival health screening.